

Delinquency Report Guide

Public and Indian Housing Inventory Management System (IMS) Form-50058 Module

June 2007

(Approved October 3, 2006)



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1. Summary

The *Delinquency Report* summarizes Form HUD-50058 submission information for selected field office(s). It is available for Public Housing, Voucher-Funded Assistance (includes Tenant-based vouchers, Project-based vouchers, Project-based certificates and Homeownership vouchers), Moderate Rehabilitation (Mod Rehab), and Single Room Occupancy (SRO) programs. The report displays information for each Public Housing Agency (PHA) within the field office selected and displays a summary for the entire field office. The "50058 Received" field divided by the "50058 Required" field results in the reporting rate for each program type for each individual PHA.

The *Delinquency Report* has two report formats:

1. **Program Type** –provides the user the option of viewing a separate report for each of the four program types available (i.e., Public Housing, Voucher-Funded Assistance, Mod Rehab, and SRO).
2. **Detailed** –lists all program types applicable to each PHA in a single report sorted by PHA Code.

This guide helps users to:

- Understand the *Delinquency Report* data fields
- Understand the source of the data
- Interpret and use the data contained in the report.

2. Report Applications

There are a variety of different uses for the Form-50058 Module reports. This section highlights some of the important data fields in the *Delinquency Report* and describes the uses of Form-50058 Module data contained in this report.

2.1. PHA Uses for the Report

- **Monitor reporting rates**
A PHA uses this report to monitor its monthly Form HUD-50058 submission and resulting reporting rate. The reporting rate reflected in the *Delinquency Report* as of the Public Housing Agency's (PHA's) fiscal year end is used by HUD for the Section Eight Management Assessment Program (SEMAP) scoring (Voucher-Funded Assistance only) or for potential Public Housing and Voucher-Funded Assistance sanctions.
- **Monitor data submission**
By monitoring not only the quantity of record submissions but the timeliness of those submissions, the PHA ensures that IMS-generated data is reflective of the most current information possible. The "Forms Received" column provides a quick reference on age of data.

2.2. HUD Uses for the Report

- **Monitor PHA reporting rates**
Field Offices use the *Delinquency Report* to review Form HUD-50058 reporting rates for their field office or for individual PHAs within their field office. The report will be used by Headquarters to determine reporting sanctions.
- **SEMAP rating system**
A deficient reporting rate will affect the IMS-related indicators under SEMAP.

3. User Selection Criteria

Users can specify the field office(s) for which the report is desired.

3. 1. Program Type

The user has a choice of selecting the following program types: (1) Public Housing, (2) Voucher-Funded Assistance, (3) Mod Rehab, and (4) SRO.

3.2. Geographic Subset (Level of Information)

This report displays information for individual PHAs within the selected field office(s) and aggregates information in a summary table. PHAs administering the Public Housing program can choose to display the information by PHA and individual Asset Management Projects within the PHA.

Multiple field offices can be selected by pressing the control key and left-clicking on each field office. The control key is only needed for multiple field office selections.

Only the Detailed Report will display the field office code.

3.3. Time Span Subset

This report includes information from the most recent Form HUD-50058 with effective dates over the last 16 months and action types New Admission (2a = 1), Annual Reexamination (2a = 2), Interim Reexamination (2a = 3), Portability Move-In (2a = 4), Other Change of Unit (2a = 7), Flat Rent Annual Update (2a = 12) or Historical Adjustment (2a = 14). The “As of” date will always be the last day of the preceding month. The Effective Dates Included will begin with the “As of” date and go back 16 months. For example, the Effective Dates Included for the *Delinquency Report* As of December 31, 2005, would be September 1, 2004 through December 31, 2005.

In order to ensure that the last action within the Effective Dates Included is counted, the system will:

1. Search the current database for the latest record. If the latest record is within the Effective Dates Included, it will be counted.
2. If the effective date of the latest record is greater than the Effective Dates Included, the system will search the historical database and use the most recent record that falls within the Effective Dates Included.
 - a. The report will not count action types New Admission, Portability Move-in or Historical Adjustment if the effective date of the latest record is greater than the Effective Dates Included because there will not be a previous record in the historical database.
 - b. The report will not count any action type with an effective date greater than the Effective Dates Included if the record also reports a change in head of household by reporting the former head of household's SSN on line 3w because there will not be a previous matching record in the historical database.

4. Report Layout

The schema in subsection 4.1 shows the layout of the tabs, sub-tabs, sections, tables and fields.

The report will display information in two report formats: Program Type and Detailed Report.

- **Program Type** will display information for a single user-selected program type (Public Housing, Voucher-Funded Assistance, Mod Rehab or SRO) for each PHA within the selected field office(s). If the level of information selected is PHA, the Public Housing program type will display information for each Asset Management Project (AMP) within the PHA.
- **Detailed Report** will display information for all applicable program types for each PHA within the selected field office(s).

Subsection 4.2 shows the Level of Information at which this report is available.

Subsection 4.3 provides additional information for viewing and printing the report.

4.1. Report Schema

The report schema begins on the next page

Delinquency Report
As of April 30, 2006

Field Office Code: **(AAAA)**

Field Office Name: **(Name of Field Office)**

Effective Dates Included: **January 1, 2005 through April 30, 2006**



Download in Excel



Print Report



View Entire Report

Program Type

Detailed Report

Figure 4.1

Delinquency Report (Program Type)

As of April 30, 2006

Field Office Code: **(AAAA)**Field Office Name: **(Name of Field Office)**Effective Dates Included: **January 1, 2005 through April 30, 2006**

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Print Report



Back to Report

Program Type**Detailed Report***Public Housing*

Voucher-Funded Assistance

Mod Rehab

SRO

(This report is displayed as if the level of information is a PHA. If the level of information is Field Office, the AMP Group No. is excluded.)

HA Code	HA Name	FYE	AMP Group No.	ACC Units	50058s Required	50058s Received	Difference	Reporting Rate	Forms Received		
									Last Month	Last 3 Months	Last 6 Months
XXXXX	XXXXX	XX/XX	XXXXX	XXXX	XXXX	XXXX	XXX	XXX%	XXXX	XXXX	XXXX

Summary Information for the Field Office Report – XXXX

Total ACC Units	Total 50058s Required	Total 50058s Received	Total Difference	Average Reporting Rate	Total Forms Received		
					Last Month	Last 3 Months	Last 6 Months
XXX,XXX	XXX,XXX	XXX,XXX	XXX,XXX	XXX%	XXX,XXX	XXX,XXX	XXX,XXX

Figure 4.1 continued

Program Type

Detailed Report

Public Housing

Voucher-Funded Assistance

Mod Rehab

SRO

HA Code	HA Name	FYE	ACC Units	VMS Units Leased	As of MM/YY	Port-outs	Port-ins	50058s Required	50058s Received	Difference	Reporting Rate	Forms Received		
												Last Month	Last 3 Months	Last 6 Months
XXXXXX	XXXXXX	XX/XX	XXXX	XXXX	MM/YY	XXX	XXX	XXXX	XXXX	XXX	XXX%	XXXX	XXXX	XXXX

Summary Information for the Field Office Report - XXXX

Total ACC Units	VMS Units Leased	As of MM/YY	Total Port-outs	Total Port-ins	Total 50058s Required	Total 50058s Received	Total Difference	Average Reporting Rate	Total Forms Received		
									Last Month	Last 3 Months	Last 6 Months
X,XXX	X,XXX	MM/YY	X,XXX	X,XXX	X,XXX	X,XXX	X,XXX	XXX%	X,XXX	X,XXX	X,XXX

Program Type

Detailed Report

Public Housing

Voucher-Funded Assistance

Mod Rehab

SRO

HA Code	HA Name	FYE	ACC Units	50058s Required	50058s Received	Difference	Reporting Rate	Forms Received		
								Last Month	Last 3 Months	Last 6 Months
XXXXXX	XXXXXX	XX/XX	XXXX	XXXX	XXXX	XXX	XXX%	XXXX	XXXX	XXXX

Summary Information for the Field Office Report – XXXX

Total ACC Units	Total 50058s Required	Total 50058s Received	Total Difference	Average Reporting Rate	Total Forms Received		
					Last Month	Last 3 Months	Last 6 Months
XXX,XXX	XXX,XXX	XXX,XXX	XXX,XXX	XXX%	XXX,XXX	XXX,XXX	XXX,XXX

Figure 4.1 continued

Program

Detailed

Public Housing

Voucher-Funded Assistance

Mod Rehab

SRO

HA Code	HA Name	FYE	ACC Units	50058s Required	50058s Received	Difference	Reporting Rate	Forms Received		
								Last Month	Last 3 Months	Last 6 Months
XXXXXX	XXXXXX	XX/XX	XXXX	XXXX	XXXX	XXX	XXX%	XXXX	XXXX	XXXX

Summary Information for the Field Office Report – XXXX

Total ACC Units	Total 50058s Required	Total 50058s Received	Total Difference	Average Reporting Rate	Total Forms Received		
					Last Month	Last 3 Months	Last 6 Months
XXX,XXX	XXX,XXX	XXX,XXX	XXX,XXX	XXX%	XXX,XXX	XXX,XXX	XXX,XXX

Figure 4.1 continued

Delinquency Report (Detailed) As of April 30, 2006

Effective Dates Included: **January 1, 2005 through April 30, 2006**


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Field Office Code	HA Code	HA Name	FYE	Program Type	ACC Units	VMS Units Leased	As of MM/YY	Port-Outs	Port-Ins	50058s Required	50058s Received	Diff	Reporting Rate	Forms Received		
														Last Month	Last 3 Months	Last 6 Months
XXXX	XX001	XXXX	XX/XX	Public Housing	XXXX	XXXX	MM/YY	XXXX	XXXX	XXXX	XXXX	XXX	XXX%	XXX	XXX	XXX
XXXX	XX001	XXXX	XX/XX	VFA	XXXX	XXXX	MM/YY	XXXX	XXXX	XXXX	XXXX	XXX	XXX%	XXX	XXX	XXX
XXXX	XX001	XXXX	XX/XX	Mod Rehab	XXXX	XXXX	MM/YY	XXXX	XXXX	XXXX	XXXX	XXX	XXX%	XXX	XXX	XXX
XXXX	XX001	XXXX	XX/XX	SRO	XXXX	XXXX	MM/YY	XXXX	XXXX	XXXX	XXXX	XXX	XXX%	XXX	XXX	XXX
XXXX	XX002	XXXX	XX/XX	Public Housing	XXXX	XXXX	MM/YY	XXXX	XXXX	XXXX	XXXX	XXX	XXX%	XXX	XXX	XXX
XXXX	XX002	XXXX	XX/XX	VFA	XXXX	XXXX	MM/YY	XXXX	XXXX	XXXX	XXXX	XXX	XXX%	XXX	XXX	XXX

Summary Information for the Field Office Report – XXXX

Program Type	Total ACC Units	Total VMS Units Leased	Total Port-outs	Total Port-ins	Total 50058s Required	Total 50058s Received	Total Difference	Average Reporting Rate	Total Forms Received		
									Last Month	Last 3 Months	Last 6 Months
Public Housing	XX,XXX	N/A	N/A	N/A	XX,XXX	XX,XXX	XX,XXX	XXX%	XX,XXX	XX,XXX	XX,XXX
Voucher-Funded Assistance	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XX,XXX	XXX%	XX,XXX	XX,XXX	XX,XXX
Mod Rehab	XX,XXX	N/A	N/A	N/A	XX,XXX	XX,XXX	XX,XXX	XXX%	XX,XXX	XX,XXX	XX,XXX
SRO	XX,XXX	N/A	N/A	N/A	XX,XXX	XX,XXX	XX,XXX	XXX%	XX,XXX	XX,XXX	XX,XXX
Total All Programs	XX,XXX	N/A	N/A	N/A	XX,XXX	XX,XXX	XX,XXX	XXX%	XX,XXX	XX,XXX	XX,XXX

4.2. Levels of Information Displayed

The report is displayed primarily at the field office level, providing data for all PHAs within the selected field office. It can also be displayed by Public Housing Agency (PHA). For the Public Housing program type, a report at the PHA level will display data by Asset Management Project.

4.3. Viewing/Printing Information

The *Delinquency Report* can be downloaded in Excel by left clicking the mouse over the “Download in Excel” display at the top of the page. The download includes all data contained in the report including summary data.

It can be printed one page at a time by left clicking on the “Print Report” display at the top of the page.

It is viewed one page at a time unless the user left clicks on the “View Entire Report” display at the top of the page. While in the “View Entire Report” mode, the entire report can be printed by left clicking on the “Print Report” display.

Reports are designed to be printed in the “landscape” mode. Users should ensure that they make the necessary printer adjustment before printing the report.

When viewing the Detailed report, the Field Office Code is not visible. However, when it is printed under “View Entire Report” the Field Office Code is provided.

Users can sort the report by any column by clicking on the arrows in the column header.

5. Data Field Definitions/Business Rules

These data field definitions and business rules provide technical definitions for the fields in the *Delinquency Report*. They reflect program rules and calculations performed for each field. Lettered notation (e.g., 2a) refers to the line number in the Form HUD-50058.

Data Field	Data Field Definition/Business Rule		
Tab 1. Program Type			
Public Housing Sub-tab			
HA Code	Code for the housing authority, taken from the Housing Authority table.		
Housing Authority Name	The name of the housing authority, taken from the Housing Authority table.		
FYE	The housing authority's fiscal year end, taken from P113PT_participant table in PICDB. The description of the FYE is provided in the view, P113PV_PARTICIPANT_FYEND_TYPE as follows:		
	Participant_fyend_code	Participant_fyend_description	Active_ind
	1MAR	03/31	Y
	2JUN	06/30	Y
	3SEPT	09/30	Y
	4DEC	12/31	Y
AMP Group No.	The number of the AMP Group (Asset Management Project) as shown in the AMP tab in the IMS Development sub-module.		
ACC Units	The total units from the IMS Development sub-module marked "yes" in the ACC indicator, where Program (1c)=P.		
50058s Required	The IMS Development sub-module Unit Details Screen total of all units noted as ACC=Yes and Unit Submission Status Type = Initial Approval Completed and Unit Status = "Occupied by Assisted Tenant" or "Not Reported" or Unit Submission Status Type = Demo/Dispo Draft, Demo/Dispo Proposed or Demo/Dispo Approved and Unit Status = "Occupied by Assisted Tenant".		
50058s Received	Number of 50058 reports received where Program (1c)=P and action types are New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), Flat Rent Annual Update (2a=12), or Historical Adjustment (2a=14).		
Difference	The difference between the 50058s Required and the 50058s Received.		
Reporting Rate	The total 50058s Received divided by the total 50058s Required (shown as a percent). If 50058 Required is 0, use ACC Units as the denominator. If Reporting Rate is less than 94.5 percent, it will be shown in red and bold .		
Forms Received during:	<u>Forms received includes only records with effective dates within the time span subset as defined in Section 3.3. This field provides information about the timeliness of reporting by using the Update Date to determine when the reports were submitted.</u>		

	<p><u>Last Month:</u> Number of 50058 reports received with an Update Date within the reporting month where Program (1c)=P and action types are New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), Flat Rent Annual Update (2a=12), or Historical Adjustment (2a=14).</p> <p><u>Last 3 Months:</u> Number of 50058 reports received with an Update Date within the last 3 months from the report date where Program (1c)=P and action types are New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), Flat Rent Annual Update (2a=12), or Historical Adjustment (2a=14).</p> <p><u>Last 6 Months:</u> Number of 50058 reports received with an Update Date within the last 6 months from the report date where Program (1c)=P and action types are New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), Flat Rent Annual Update (2a=12), or Historical Adjustment (2a=14).</p>
Summary Information	Shown at the end of the report. Provides aggregate column totals for ACC Units, 50058 Required, 50058 Received, Difference, and Forms Received. Average Reporting Rate is the total 50058 Received divided by the total 50058 Required (shown as a percent).

Data Field	Data Field Definition/Business Rule		
Tab 1. Program Type			
Voucher-Funded Assistance Sub-tab			
HA Code	Code for the housing authority, taken from the Housing Authority table.		
Housing Authority Name	The name of the housing authority, taken from the Housing Authority table.		
FYE	The housing authority's fiscal year end, taken from P113PT_participant table in PICDB. The description of the FYE is provided in the view, P113PV_PARTICIPANT_FYEND_TYPE as follows:		
	Participant_fyend_code	Participant_fyend_description	Active_ind
	1MAR	03/31	Y
	2JUN	06/30	Y
	3SEPT	09/30	Y
	4DEC	12/31	Y
ACC Units	The total Voucher units (program identifiers of VO, DV, H6) from the HUDCAPS Unit Distribution Table. (This is an internal HUD system that tracks reservations and funding of units.)		
VMS Units Leased	Total leased units from the Voucher Management System as of the date shown in the next column (port-out units for which the PHA is billed are included; port-in units are not included).		
As of MM/YY	The month/year of the latest PHA submission to VMS (the month should always be a quarter end – 03, 06, 09, 12).		

Port-outs	Number of 50058 reports in the national database where a record is submitted by a PHA other than the assessed PHA, the Program Type (1c) = VO, action types are New Admission (2a = 1), Annual Reexamination (2a = 2), Interim Reexamination (2a = 3), Portability Move-In (2a = 4), Other Change of Unit (2a = 7), or Historical Adjustment (2a = 14) , the receiving PHA is billing the assessed PHA and the assessed PHA's code is recorded in 12f or 15e and 12e>0 or 15d>0.
Port-ins	Number of 50058 reports under the assessed PHA where Program (1c) = VO and action types are New Admission (2a = 1), Annual Reexamination (2a = 2), Interim Reexamination (2a = 3), Portability Move-In (2a = 4), Other Change of Unit (2a = 7), or Historical Adjustment (2a = 14) where the assessed PHA is billing an initial PHA as reflected by a PHA code in 12f or 15e where 12e>0 or 15d>0.
50058s Required	Total leased units from the Voucher Management System minus the number of port-outs (Form HUD-50058 is submitted by the receiving PHA) plus the number of port-ins (not included in VMS data but Form HUD-50058 submitted by selected PHA). This allows adjustments for portability.
50058s Received	Number of 50058 reports received where Program (1c)=VO or CE and action types are New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Portability Move-In (2a=4), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).
Difference	The difference between the 50058s Required and the 50058s Received.
Reporting Rate	The total 50058s Received divided by the total 50058s Required (shown as a percent). If 50058 Required is 0, use ACC Units as the denominator. If Reporting Rate is less than 94.5 percent, it will be shown in red and bold .
Forms Received during:	<p><u>Forms received includes only records with effective dates within the time span subset as defined in Section 3.3. This field provides information about the timeliness of reporting by using the Update Date to determine when the reports were submitted.</u></p> <p><u>Last Month:</u> Number of 50058s received with an Update Date within the reporting month where Program (1c)=VO or CE and action types are New Admissions (2a=1), Annual/Interim Reexamination (2a=2 or 3), Portability Move-In (2a=4), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p> <p><u>Last 3 Months:</u> Number of 50058s received with an Update Date within the last 3 months from the report date where Program (1c)=VO or CE and action types are New Admissions (2a=1), Annual/Interim Reexamination (2a=2 or 3), Portability Move-In (2a=4), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p> <p><u>Last 6 Months:</u> Number of 50058s received with an Update Date within the last 6 months from the report date where Program (1c)=VO or CE and action types are New Admissions (2a=1), Annual/Interim Reexamination (2a=2 or 3), Portability Move-In (2a=4), Other Change of Unit (2a=7), or Historical Adjustment (2a=14)).</p>

Summary Information	Shown at the end of the report. Provides aggregate column totals for ACC Units, VMS Leased Units, Port-outs, Port-ins, 50058 Required, 50058 Received, Difference, and Forms Received. Average Reporting Rate is the total 50058 Received divided by the total 50058 Required (shown as a percent).
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Data Field	Data Field Definition/Business Rule		
Tab 1. Program Type			
Mod Rehab Sub-tab			
HA Code	Code for the housing authority, taken from the Housing Authority table.		
Housing Authority Name	The name of the housing authority, taken from the Housing Authority table.		
FYE	The housing authority's fiscal year end, taken from P113PT_participant table in PICDB. The description of the FYE is provided in the view, P113PV_PARTICIPANT_FYEND_TYPE as follows:		
	Participant_fyend_code	Participant_fyend_description	Active_ind
	1MAR	03/31	Y
	2JUN	06/30	Y
	3SEPT	09/30	Y
	4DEC	12/31	Y
ACC Units	The aggregate of UNIT_COUNTS in HAPU where TRANS_NUMBER and LINE_NO in HAPU are in FISL and TRANS_NUMBER, LINE_NO and HAP_NUMBER in FISL are in HAPC and the report end date is within HAP_EFF_DATE and HAP_EXP_DATE of HAPC and the 6th and 7th character of TRANS_NUMBER = 'MR' and XORGANIZATION does not end in 'AD'.		
50058s Required	The aggregate of UNIT_MONTHS_LSD divided by 12 from the most recently submitted HUDCAPS Mod Rehab Year-End Settlement Table (PAYH) whose YES_PROCESS_FLAG = 'Y' and the 6th and 7th character of TRANS_NUMBER = 'MR' and XORGANIZATION does not end in 'AD'.		
50058s Received	Number of 50058 reports received where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=n or Mod Rehab SRO unit (not homeless program) (13c)=n with action types of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).		
Difference	The difference between the 50058s Required and the 50058s Received.		
Reporting Rate	The total 50058s Received divided by the total 50058s Required (shown as a percent). If 50058 Required is 0, use ACC Units as the denominator. If Reporting Rate is less than 94.5 percent, it will be shown in red and bold.		
Forms Received during:	<u>Forms received includes only records with effective dates within the time span subset as defined in Section 3.3. This field provides information about the timeliness of reporting by using the Update Date to determine when the reports were submitted.</u>		

	<p><u>Last Month:</u> Number of 50058 reports received with an Update Date within the reporting month where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=n or Mod Rehab SRO unit (not homeless program) (13c)=n with action type of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p> <p><u>Last 3 Months:</u> Number of 50058 reports received with an Update Date within the last 3 months from the report date where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=n or Mod Rehab SRO unit (not homeless program) (13c)=n with action type of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p> <p><u>Last 6 Months:</u> Number of 50058 reports received with an Update Date within the last 6 months from the report date where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=n or Mod Rehab SRO unit (not homeless program) (13c)=n with action type of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p>
Summary Information	Shown at the end of the form. Provides aggregate column totals for ACC Units, 50058 Required, 50058 Received, Difference, and Forms Received. Average Reporting Rate is the total 50058 Received divided by the total 50058 Required (shown as a percent).

Data Field	Data Field Definition/Business Rule		
Tab 1. Program Type			
SRO Sub-tab			
HA Code	Code for the housing authority, taken from the Housing Authority table.		
Housing Authority Name	The name of the housing authority, taken from the Housing Authority table.		
FYE	The housing authority's fiscal year end, taken from P113PT_participant table in PICDB. The description of the FYE is provided in the view, P113PV_PARTICIPANT_FYEND_TYPE as follows:		
	Participant_fyend_code	Participant_fyend_description	Active_ind
	1MAR	03/31	Y
	2JUN	06/30	Y
	3SEPT	09/30	Y
	4DEC	12/31	Y
ACC Units	The aggregate of UNIT_COUNTS in HAPU where TRANS_NUMBER and LINE_NO in HAPU are in FISL and TRANS_NUMBER, LINE_NO and HAP_NUMBER in FISL are in HAPC and the report end date is within HAP_EFF_DATE and HAP_EXP_DATE of HAPC and the 6th and 7th character of TRANS_NUMBER = 'MR' or 'SR' and XORGANIZATION ends in 'AD'.		

50058s Required	The aggregate of UNIT_MONTHS_LSD divided by 12 from the most recently submitted HUDCAPS SRO Year-End Settlement Table (PAYH) whose YES_PROCESS_FLAG = 'Y' and the 6th and 7th character of TRANS_NUMBER = 'MR' or 'SR' and XORGANIZATION ends in 'AD'.
50058s Received	Number of 50058 reports received where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=y or Mod Rehab SRO unit (not homeless program) (13c)=y with action types of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).
Difference	The difference between the 50058s Required and the 50058s Received.
Reporting Rate	The total 50058s Received divided by the total 50058s Required (shown as a percent). If 50058 Required is 0, use ACC Units as the denominator. If Reporting Rate is less than 94.5 percent, it will be shown in red and bold .
Forms Received during:	<p><u>Forms received includes only records with effective dates within the time span subset as defined in Section 3.3. This field provides information about the timeliness of reporting by using the Update Date to determine when the reports were submitted.</u></p> <p><u>Last Month:</u> Number of 50058 reports received with an Update Date within the reporting month where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=y or Mod Rehab SRO unit (not homeless program) (13c) = y with action type of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p> <p><u>Last 3 Months:</u> Number of 50058 reports received with an Update Date within the last 3 months from the report date where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=y or Mod Rehab SRO unit (not homeless program) (13c)=y with action type of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p> <p><u>Last 6 Months:</u> Number of 50058 reports received with an Update Date within the last 6 months from the report date where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=y or Mod Rehab SRO unit (not homeless program) (13c)=y with action type of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p>
Summary Information	Shown at the end of the report. Provides aggregate column totals for ACC Units, 50058 Required, 50058 Received, Difference, and Forms Received. Average Reporting Rate is the total 50058 Received divided by the total 50058 Required (shown as a percent).

Data Field	Data Field Definition/Business Rules
Tab 2. Detailed Report	
Field Office Code	The code of the Field Office(s) selected.
HA Code	Code for the housing authority, taken from the Housing Authority table.
Housing Authority Name	The name of the housing authority, taken from the Housing Authority table.
Program Type	Program type for which information is reported (either Public Housing, Voucher-Funded Assistance, Mod Rehab or SRO).
ACC Units	<p><u>Public Housing:</u> The total units from the IMS Development sub-module marked "yes" in ACC indicator, where Program (1c)=P.</p> <p><u>Voucher-Funded Assistance:</u> The total Voucher units from the HUDCAPS Unit Distribution Table. (This is an internal HUD system that tracks reservations and funding of units.)</p> <p><u>Mod Rehab:</u> The aggregate of UNIT_COUNTS in HAPU where TRANS_NUMBER and LINE_NO in HAPU are in FISL and TRANS_NUMBER, LINE_NO and HAP_NUMBER in FISL are in HAPC and the report end date is within HAP_EFF_DATE and HAP_EXP_DATE of HAPC and the 6th and 7th character of TRANS_NUMBER = 'MR' and XORGANIZATION does not end in 'AD'.</p> <p><u>SRO:</u> The aggregate of UNIT_COUNTS in HAPU where TRANS_NUMBER and LINE_NO in HAPU are in FISL and TRANS_NUMBER, LINE_NO and HAP_NUMBER in FISL are in HAPC and the report end date is within HAP_EFF_DATE and HAP_EXP_DATE of HAPC and the 6th and 7th character of TRANS_NUMBER = 'MR' or 'SR' and XORGANIZATION ends in 'AD'.</p>
VMS Leased Units	Total leased units from the Voucher Management System as of the date shown in the next column (port-out units for which the PHA is billed are included; port-in units are not included). Show N/A for all program types except Voucher-Funded Assistance.
As of XX/XX	The month/year of the latest PHA submission to VMS (the month should always be a quarter end – 03, 06, 09, 12). Show N/A for all program types except Voucher-Funded Assistance.
Port—outs	Number of 50058 reports in the national database where a record is submitted by a PHA other than the assessed PHA, the Program Type (1c) = VO, action types are New Admission (2a = 1), Annual Reexamination (2a = 2), Interim Reexamination (2a = 3), Portability Move-In (2a = 4), Other Change of Unit (2a = 7), or Historical Adjustment (2a = 14) , the receiving PHA is billing the assessed PHA and the assessed PHA's code is recorded in 12f or 15e and 12e>0 or 15d>0. Show N/A for all program types except Voucher-Funded Assistance.

Port-ins	Number of 50058 reports under the assessed PHA where Program (1c) = VO and action types are New Admission (2a = 1), Annual Reexamination (2a = 2), Interim Reexamination (2a = 3), Portability Move-In (2a = 4), Other Change of Unit (2a = 7), or Historical Adjustment (2a = 14) where the assessed PHA is billing an initial PHA as reflected by a PHA code in 12f or 15e where 12e>0 or 15d>0. Show N/A for all program types except Voucher-Funded Assistance.
50058s Required	<p><u>Public Housing:</u> The IMS Development sub-module Unit Details Screen total of all units noted as ACC=Yes and Unit Submission Status Type = Initial Approval Completed and Unit Status = "Occupied by Assisted Tenant" or "Not Reported" or Unit Submission Status Type = Demo/Dispo Draft, Demo/Dispo Proposed or Demo/Dispo Approved and Unit Status = "Occupied by Assisted Tenant".</p> <p><u>Voucher-Funded Assistance:</u> Total leased units from the last month reported to the Voucher Management System as of the date shown in the column heading, with adjustments for portability: ADD: All 50058 records under the selected PHA that show a valid PHA code in 12f or 15e if 12e>0 or 15d>0 Minus: All 50058 records in the national database that show the selected PHA's code in 12f or 15e if 12e>0 or 15d>0</p> <p><u>Mod Rehab:</u> The aggregate of UNIT_MONTHS_LSD divided by 12 from the most recently submitted HUDCAPS Mod Rehab Year-End Settlement Table (PAYH) whose YES_PROCESS_FLAG = 'Y' and the 6th and 7th character of TRANS_NUMBER = 'MR' and XORGANIZATION does not end in 'AD'.</p> <p><u>SRO:</u> The aggregate of UNIT_MONTHS_LSD divided by 12 from the most recently submitted HUDCAPS SRO Year-End Settlement Table (PAYH) whose YES_PROCESS_FLAG = 'Y' and the 6th and 7th character of TRANS_NUMBER = 'MR' or 'SR' and XORGANIZATION ends in 'AD'.</p>
50058s Received	<p><u>Public Housing:</u> Number 50058 reports received where Program (1c)=P and action types are New Admission (2a=1), Annual Reexamination (2a=2 or 3), Other Change of Unit (2a=7), Flat Rent Annual Update (2a=12), or Historical Adjustment (2a=14).</p> <p><u>Voucher-Funded Assistance:</u> Number of 50058 reports received where Program (1c)=VO or CE and action types are New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Portability Move-In (2a=4), Other Change of Unit (2a=7), Annual Reexamination Searching (2a=9), or Historical Adjustment (2a=14).</p> <p><u>Mod Rehab:</u> Number of 50058 reports received where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=n or Mod Rehab SRO unit (not homeless program) (13c)=n with action types of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p> <p><u>SRO:</u> Number of 50058 reports received where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=y or Mod Rehab SRO unit (not homeless program) (13c)=y with action types of New Admission (2a=1), Annual/Interim Reexamined (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p>

Difference	The difference between the 50058s Required and the 50058s Received.
Reporting Rate	The total 50058s Received divided by the total 50058s Required (shown as a percent). If 50058 Required is 0, use ACC Units as the denominator. If Reporting Rate is less than 94.5 percent, it will be shown in red and bold .
Forms Received	<u>Forms received includes only records with effective dates within the time span subset as defined in Section 3.3. This field provides information about the timeliness of reporting by using the Update Date to determine when the reports were submitted.</u>
(Public Housing) Forms Received During:	<p><u>Last Month:</u> Number of 50058 reports received with an Update Date within the reporting month where Program (1c)=P and action types are New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), Flat Rent Annual Update (2a=12), or Historical Adjustment (2a=14).</p> <p><u>Last 3 Months:</u> Number of 50058 reports received with an Update Date within the last 3 months from the report date where Program (1c)=P and action types are New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), Flat Rent Annual Update (2a=12), or Historical Adjustment (2a=14).</p> <p><u>Last 6 Months:</u> Number of 50058 reports received with an Update Date within the last 6 months from the report date where Program (1c)=P and action types are New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), Flat Rent Annual Update (2a=12), or Historical Adjustment (2a=14).</p>
(Voucher-Funded Assistance) Forms Received During:	<p><u>Last Month:</u> Number of 50058s received with an Update Date within the reporting month where Program (1c)=VO or CE and action types are New Admissions (2a=1), Annual/Interim Reexamination (2a=2 or 3), Portability Move-In (2a=4), Other Change of Unit (2a=7), Annual Reexamination Searching (2a=9), or Historical Adjustment (2a=14).</p> <p><u>Last 3 Months:</u> Number of 50058s received with an Update Date within the last 3 months from the report date where Program (1c)=VO or CE and action types are New Admissions (2a=1), Annual/Interim Reexamination (2a=2 or 3), Portability Move-In (2a=4), Other Change of Unit (2a=7), Annual Reexamination Searching (2a=9), or Historical Adjustment (2a=14).</p> <p><u>Last 6 Months:</u> Number of 50058s received with an Update Date within the last 6 months from the report date where Program (1c)=VO or CE and action types are New Admissions (2a=1), Annual/Interim Reexamination (2a=2 or 3), Portability Move-In (2a=4), Other Change of Unit (2a=7), Annual Reexamination Searching (2a=9), or Historical Adjustment (2a=14).</p>
(Mod Rehab) Forms Received During:	<p><u>Last Month:</u> Number of 50058 reports received with an Update Date within the reporting month where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=n or Mod Rehab SRO unit (not homeless program) (13c)=n with action type of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p>

	<p><u>Last 3 Months:</u> Number of 50058 reports received with an Update Date within the last 3 months from the report date where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=n or Mod Rehab SRO unit (not homeless program) (13c)=n with action type of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p> <p><u>Last 6 Months:</u> Number of 50058 reports received with an Update Date within the last 6 months from the report date where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=n or Mod Rehab SRO unit (not homeless program) (13c)=n with action type of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p>
(SRO) Forms Received During:	<p><u>Last Month:</u> Number of 50058 reports received with an Update Date within the reporting month where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=y or Mod Rehab SRO unit (not homeless program) (13c)=y with action type of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p> <p><u>Last 3 Months:</u> Number of 50058 reports received with an Update Date within the last 3 months from the report date where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=y or Mod Rehab SRO unit (not homeless program) (13c)=y with action type of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p> <p><u>Last 6 Months:</u> Number of 50058 reports received with an Update Date within the last 6 months from the report date where Program (1c)=MR, Mod Rehab SRO Program for Homeless (13b)=y or Mod Rehab SRO unit (not homeless program) (13c)=y with action type of New Admission (2a=1), Annual/Interim Reexamination (2a=2 or 3), Other Change of Unit (2a=7), or Historical Adjustment (2a=14).</p>
Summary Information	<p>Shown at the end of the form. Provides aggregate column totals for ACC Units, VMS Leased Units, Port-ins, Port-outs, 50058s Required, 50058s Received, Difference, and Forms Received. For all except Voucher-Funded Assistance, show N/A in VMS Leased, Port-outs and Port-ins columns. Average Reporting Rate is the total 50058s Received divided by the total 50058s Required (shown as a percent). The summary information is provided for each program type. A separate summary line provides the totals and summary information for all program types.</p>